

## COVID-19 School and Parent Policies Addendum

While the public health threat of COVID-19 persists and until otherwise notified, the following school and parent policy additions are in place to protect the health and safety of all members of our Cadence school communities:

- Face Coverings for Adults
  - All adults are required to wear face masks or cloth face coverings over their nose and mouth, when approaching or while in the school, at all times when social distancing from another person (adult or child) is not possible.
  - Face shields are not permitted to be worn in place of a mask or cloth face covering.
- Face Coverings for Children
  - Children under the age of 2 years old are prohibited from wearing a face covering of any kind.
  - If mandated by state, local, or licensing authority, staff will assist children over the age of 2 with wearing face coverings while in care.
  - If not mandated by state, local, or licensing authority, children between the ages of 2 and 5 years old are permitted to wear a face covering while inside the school, *if requested by the parent*, and if the school Director and parent have a mutually agreed upon plan for both usage and conditions for termination of face covering usage.
  - If not mandated by state, local, or licensing authority, children ages 5 and older may choose to wear face coverings as tolerated, when unable to maintain social distancing inside the school.
  - Children ages 5 and older will wear a cloth face covering as tolerated while being transported in a school vehicle.
  - Parents will provide two face coverings for their child. The school will have additional face coverings should a child arrive without one.
- Limited Visitor Access
  - Only essential persons are permitted in the school including staff, children, providers of essential services for the children in attendance, state licensing agents, and police/fire/emergency personnel.
  - Parents are permitted on a limited basis where necessary, for example, in an emergency, for ill child pick-up or for breastfeeding moms.
  - All visitors will undergo a Health and Temperature Screening prior to entry, must wear a mask while in the school, and are required to stay a minimum of 6 feet away from all staff and students as much as possible during their visit.
  - Classrooms continue to be treated as sanctuaries, allowing only the teacher and students assigned to each classroom to enter with limited exception.
- Drop off and Pick up
  - Children will be dropped off and picked up outside the main entrance of the building to limit traffic in and out of classrooms and reduce the risk of exposure.
  - If weather conditions, traffic, or other facility factors eliminate outdoor drop off and pick up as an option, the Director will establish the safest interior area for drop off and pick up to occur.
  - If drop off/pick up is located inside the building, social distancing must be maintained, group size limits must be followed where mandated, and face coverings must be worn at all times.
  - We ask that families designate a consistent caregiver for drop off and pick up (if possible) to reduce the number of persons coming to the school and discourage persons who are more susceptible to illness due to age or preexisting health conditions from coming to the school.
  - To protect staff, students, and other adults during drop off and pick up, parents are required to wear face coverings as they approach the school and while interacting with others on school property.
- Health Screening
  - Everyone entering the building must be free from symptoms of illness, specifically including those referenced below, in addition to meeting temperature criteria.

- We will monitor absenteeism to identify any trends in staff or child absences due to illness.
- The Health Screening questions apply to all household members. If any household members have any of the following, the household should be excluded from the school until symptom-free for 72hrs, unless local or state mandate requires at 10-day exclusion.
  - Pallor/lethargy, or unexplained behavior change
  - Headache or drainage from eyes or nose
  - Cough, wheezing or shortness of breath
  - Loss of sense of taste or smell, or sore throat
  - Vomiting, diarrhea, or abdominal pain
- Anyone entering the building and parents dropping off children should answer the following questions. Individuals must be excluded if the answer to any of these questions is “yes”:
  - Have you or any household members had a fever in the past 24 hours?
  - Have you taken (or has child been given) Ibuprofen or Acetaminophen in the past 24 hours to reduce illness symptoms as listed above, or for fever reduction?
  - Have you or any household member had contact with anyone known to be COVID-19 positive while you were not wearing proper PPE in the last 14 days?
  - Have you or any household member shown any signs of COVID-19 illness as listed above?
  - Have you or any household member been told to quarantine or are you or any household member waiting on a COVID-19 test result?
  - If your state has a domestic or international travel restriction in place: Have you or any household member returned from a restricted area in the past 14 days?
  - Some licensing agencies or local health departments may require different or additional questions, that visitors and parents complete a paper screening themselves, or that these answers be recorded in a different format.
- Temperature Screening
  - Staff and students are required to be fever free. Anyone with a minimum temperature as defined by the CDC or state (whichever is lower) must be excluded. Staff and students can return when symptom-free for 72 hours, unless local or state mandate requires a 10-day exclusion.
  - 100.4 degrees Fahrenheit is indicative of possible COVID-19 infection per CDC guidance and those persons must be excluded. If state health or licensing requirements require using a different temperature threshold for exclusion, it is: 100 degrees.
  - Any child or staff with a thermometer reading of 99.0 but below maximum allowed temperature will be rechecked each hour they are in the building that day to be sure they are not exceeding the threshold.
  - Health & Temperature Screenings of all children and staff will be repeated after lunch each day, and as warranted for suspicion of onset of symptoms.
- Exclusion and Return
  - Students, staff and their household members who have been excluded due to health screening, exposure interview, or temperature screening requirements, must provide documentation that they have followed requirements from CDC or local public health officials before returning to the school.
  - If a child or staff member shows any signs of illness while at school, they will be sent home immediately.
  - Parents are expected to retrieve their child within one hour from contact.
  - Children will rest in an area isolated from the rest of the group while remaining supervised until a parent can pick them up.
- COVID-19 Exposure Within the School
  - In the event there is a case of COVID-19 within our school, we will notify local health officials and follow their guidance. The school will notify families of any cases as well, and share the guidance given by local health officials. The school is prepared to close classrooms as needed, or the whole school when necessary to limit the risk of exposure to COVID-19. The duration of closure will be at the guidance of local health officials.
- Consistent Groupings and Social Distancing

- We adhere to federal, state, and local mandates, as well as licensing regulations, for maximum group size and teacher assignment, and will ensure no more than that maximum mandated number of people are in any room together at any time.
- We will maintain consistent groupings of children and teachers whenever possible to reduce movement around the school and unnecessary exposure to different individuals.
- At nap time, cots or mats will be arranged so that children are sleeping 6 feet apart and in “head to toe” configurations whenever possible.
- Children are provided and encouraged to engage in activities which do not require frequent touching or personal contact.
- Classroom furniture, materials and toys are arranged to discourage children from gathering in larger groups.
- Parents should minimize the items brought from home as much as possible. If personal items must come to the school, keep each child’s belongings separated and in individually labeled storage containers, cubbies, or areas and have taken home each day to be cleaned, if possible.
- Only one group at a time will use the playground or any common enrichment areas in the school to reduce contact among groups of children.
- Hand Hygiene
  - In addition to meeting all criteria from state or local government mandates, licensing, and other local regulatory agencies:
    - All children, staff, parents, and visitors must wash their hands thoroughly immediately upon entering the building and frequently throughout the day.
    - Everyone who enters the building will have access to hand sanitizer at the entrance and be asked to wash their hands immediately upon arrival into a classroom.
    - Teachers will assist children with all handwashing as needed and will ensure that hand washing procedures are in compliance with CDC guidance and licensing regulations.
- Enhanced Cleaning and Disinfecting
  - Our school follows enhanced cleaning and disinfecting procedures throughout the day with additional attention to high touch areas in compliance with licensing regulations.
  - Our janitorial service performs daily afterhours cleaning and disinfecting using EPA registered disinfectants.
  - Toys that are mouthed by students are removed from play until cleaned and disinfected.

*The above policy addendum items are subject to change as federal, state, and local mandates, regulations and guidance evolve. Continued enrollment is considered acknowledgment and acceptance of our COVID-19 School and Parent Policy Addendum.*

## COVID-19 School and Parent Policies Addendum Acknowledgment

Dear Parent:

After reading over the information provided to you in the COVID-19 School and Parent Policies Addendum and having any questions answered by administration, please sign below and return to your school director.

Thank You

Cadence Education

I have read and understand the information stated in COVID-19 School and Parent Policies Addendum.

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Child(ren)'s Name (Please Print)

\_\_\_\_\_  
Administrator Name

\_\_\_\_\_  
Administrator Signature

\_\_\_\_\_  
Date